



Center for Diversity Education
CPO #1200
UNC Asheville, One University Heights
Asheville, North Carolina 28804

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www.diversityed.org

Job Title: Peace Studies Educator

The Peace Studies Educator is responsible for implementation of programs associated with Holocaust and Genocide 6th-12th grade education. This includes coordinating loan materials, exhibits, books, and digital exhibits for local Holocaust educators, assisting with events on and off campus, and coordinating the Yom HaShoah Holocaust Day of Remembrance ceremony on the quad.

This is a one-year, paid position. Students are not expected to work during exams or official university breaks.

Primary Responsibilities:

- Maintain and improve digital communication system with teachers, Holocaust survivors, and interested community members.
- Data management as pertains to collaboration and media outlets
- Promote CDE exhibits
- Help organize events for Yom Ha Shoah (Holocaust Memorial Day) during the spring semester and various other events year round.
- Attend biweekly professional development meetings with other CDE student employees
- Regular attendance at CDE campus and community events

Qualifications:

- At ease working with people of diverse ethnicities, races, cultures, abilities, religions, sexualities, and gender identities
- Rising junior or senior preferred
- Experience with event planning and coordination preferred
- Highly self-directed, organized, and capable of working both independently and collaboratively
- Well versed in Google Applications and Gmail functions
- Excellent written and verbal communication skills
- Connected to student and community organizations

The Peace Studies Educator is overseen by Deborah Miles, the Executive Director of the Center for Diversity Education. To learn more about the work of the Center for Diversity Education visit www.diversityed.org and find us on Facebook.